



SCHENGEN VISA CHECKLIST

CULTURAL / SCIENTIFIC / EDUCATIONAL /
INTERNSHIPS – TRAINING / SPORTS / MEDICAL
TREATMENT

INTERNÉ

EMBASSY OF SLOVAKIA		Complete	Incomplete	Not Applicable
1	Application Form for Schengen Visa, completed, signed and dated with BLUE INK.			
2	2 photographs that has 35x45 mm size, white background and not older than 6 months			
3	Photocopies of the passport (all pages with personal information, visas and stamps issued within the last 3 years).The Passport must be valid at least further 3 months after the date of return and must be issued within the last 10 years and contain at least 2 blank pages. If the applicant is travelling with accompanying person and he/she holds a valid visa, a photocopy of that person's valid visa must also be			
4	Complete extract of the civil registry (Tam Tekmil Vukuatlı Nüfus Kayıt Örneği)-TR Citizens only			
5	Letter of Intent in English (including the purpose and the plan of the travel)			
6	For cultural events or conferences: Original notary-verified invitation stamped and signed by the organiser of the event or/the contract concluded by the cultural service provider or/invitation to a creative work (containing the following information: purpose and length of the stay; details on cooperation between the inviting party and the applicant; information on who will cover the cost of the stay; contact details and position of the person signing the invitation; date and signature. The date of signing and the date of notarization must be the same. Additionally, the original official invitation issued by the Slovak Foreign Police ("poličajné pozvanie") may be attached as a supporting document.			
7	For sporting events: Original Slovak notary-verified invitation, signed by the sports club or sports federation, and/or accreditation confirming participation in the sporting event, containing the following information: Level of the sporting event; Purpose and duration of the stay; Details of the cooperation between the inviting party and the applicant; Information on who will cover the costs of the stay; Contact details and position of the person signing the invitation; Date and signature. The date of signing and the date of notarization must be the same. Additionally, the original official invitation issued by the Slovak Foreign Police ("Policajné pozvanie") may be attached as a supporting			
8	Valid Sport License for Sport purposes. Supporting document from the Turkish sports club or sports federation.			
9	For attendance to a fair; the entry card or documents about participation.			
10	Study or participation in EU education, training or research programs: Original Slovak Notary verified invitation letter from the university or research center in the Slovak Republic; letter from the Turkish National Agency (Center for EU Education and Youth Programmes) or TUBİTAK confirming that the applicant is supported by a European Union Programme; letter from the employer and/or approval for leave if the applicant is employed as a teacher or professor.The date of signing and the date of notarization must be the same. Additionally, the original official invitation issued by the Slovak Foreign Police ("Policajné pozvanie") may be attached as a supporting			
11	Medical Treatment: certificate from a medical doctor and/or a medical institution from the applicant's country of residence; an official document of the receiving medical institution confirming that it can perform the specific medical treatment and the patient will be accepted accordingly as well as information on the cost of treatment; proof of sufficient financial means to pay for the medical treatment and related expenses; proof of full or partial prepayment, if relevant; any other correspondence between the sending medical doctor and the receiving hospitals, if available;			
12	If the accommodation will be provided by the inviting side, and if the inviting side is not the owner of the property then slovak notary verified letter of confirmation of the owners.			
13	If the accommodation will NOT be provided by the inviting side, a document to authenticate applicant's accommodation: The hotel voucher obtained from the Slovak travel agency or confirmation issued by the hotel or reservations made online, in case of attending multiple country tours, all reservations should be presented. All names must be mentioned on the hotel reservation confirmation.			
14	Travel health insurance with coverage of 30.000 Euro, valid for Schengen countries, which starts 1 day before the travel date and finishes after 1 day from departure date with original signed/stamped or readable QR code.			
15	Flight/bus/train reservation (round-trip) or other travel-related documents. If traveling by car: driver's license, vehicle registration, Green Card, and insurance.			
16	If applicant is working in a company or is a company owner: • Original support letter from company in English containing the following information: indication of the Embassy that the document is addressed to; the employee's name and passport number; date of start of employment and function; length the leave and whether it is paid or unpaid leave, except when travelling for professional reasons; employer's contact details; and name and position of the person signing the letter. • SGK (social security) statement of employment (Sigortalı İşe Giriş Bildirgesi) and SGK registration and service document (SGK Tescil ve Hizmet Dökümü) with a readable QR code, original last 3 months salary payrolls signed and stamped by the company. • Company documents as: Signature circular (not older than 1 year), Copy of the certificate of registration from Chamber of Commerce (obtained in last 1 month), Tax			
17	If applicant is a farmer; Farmer Certificate issued by a Chamber of Agriculture (Ziraat Odası), Farmer SGK Service document.			
18	If applicant is retired; E-government SGK retirement document			
19	If the applicant is a student, (higher education): Student Certificate issued by the Council of Higher Education in Turkey (YÖK) with a readable QR code. For other students or pupils: Student Certificate issued by the relevant educational institution.			
20	Personal or company bank statements showing account activity over the last three months, original, stamped, and signed by the bank. The applicant must have €56 available in their bank account for each day of their stay. A maximum of 10 pages will			
21	If the applicant is a minor (under age 18) and is travelling alone or with one parent or legal guardian: Public notary approved statement from his/her parents (original) this document has to be presented in case the parent(s) hold valid visa(s) or if the entire family is not applying together on the same day.			
22	E-government address registration			
23	For Turkish nationals: Proof of legal residence in Türkiye, valid for at least three months beyond the intended date of departure from the territory of the Member States			

Başvuru Sahibinin Adı ve Soyadı

Applicant's Name and Surname

Başvuru Tarihi

Application Date

Başvuru Sahibinin İmzası

Applicant's Signature

INTERNÉ