

**EMBASSY OF THE REPUBLIC OF SLOVAKIA  
CHECKLIST FOR NATIONAL D VISA (EMPLOYMENT)**

<b>NAME:</b>		<b>CONTACT:</b>		
<b>PASSPORT NUMBER:</b>		<b>EMAIL:</b>		
<b>INITIAL ASSESSMENT</b>		<b>YES</b>	<b>NO</b>	<b>REMARKS</b>
1	Correct checklist of the documents for the purpose of travel to Slovakia			
2	Slovakia is the main destination?			
3	Have you ever applied for a Schengen/ Slovakia national visa before?			
4	Have you been denied of a Schengen visa or other visa before?			
<b>GENERAL REQUIREMENTS</b>		<b>YES</b>	<b>NO</b>	<b>REMARKS</b>
1	Visa application form duly completed and signed			
2	Confirmation from the office of Labor of the Slovak Republic informing the possibility of filling a vacant job position.			
3	<b>Original</b> contract/confirmation of employment from the Slovak company in Slovak Language (Prislub). In the contract/prislub, total of monthly salary should be clearly indicated.			
4	<b>Original</b> confirmation of accommodation in the Slovak language. *In the event the confirmation is issued by an individual, notarized confirmation and List Vlastnictva is required, however, if the confirmation is issued by the company, the signature of the authorized person and company stamp is sufficient. *(Confirmation of accommodation is not required for the applicant applying for the position of truck driver)			
	<b>Original</b> Criminal Record from the origin country – apostilled/superegalized and translated into Slovak/Czech language by the Slovak/Czech Official translator.			
5	<b>Original</b> Criminal Record from the country of origin and Original Criminal record from the country where applicant has resided during last three years for the period longer than 90 days within six consecutive months. *Apostilled/super legalized and translated into Slovak/Czech language by the Slovak/Czech Official translator.			
6	Valid Passport - Valid for at least 6 months from the date application with at least 2 blank pages			
7	Certificate of competence/International license if any,			
8	Three (3) recent passport size photo (white background) taken within the last 6 months			
9	Confirmed flight reservation (one way ticket)			
10	Travel insurance valid for 90-92day or higher			
11	Copy of Government/National issued ID			
12	Copy of valid resident permit for the foreigner living in Malaysia/Singapore/Indonesia/Philippines, Brunei Darrusalam			

The applicant has confirmed that he/she has other documents to submit

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Applicant's Signature Over Printed Name

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Receiving Visa Officer's Signature